

## AdviserPlus Visitors' Pack

### Yorkshire & Wirral Service Delivery Centres

We look forward to welcoming you at our Yorkshire or Wirral Service Delivery Centre.

#### A. Yorkshire Service Delivery Centre

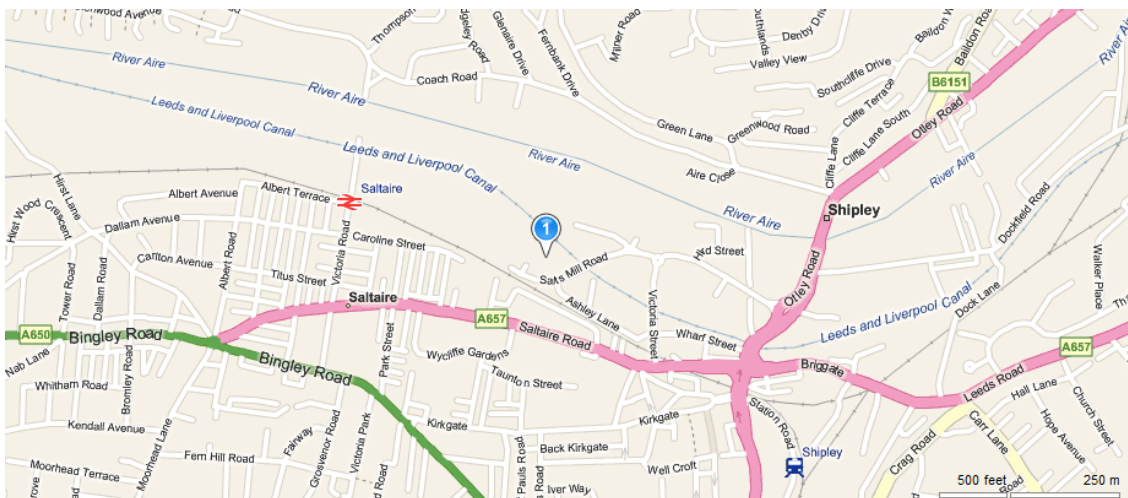
**Address:** AdviserPlus Business Solutions, Salts Mill Road, Saltaire, Shipley, West Yorkshire, BD17 7EZ.

Tel No: 0844 327 2293

#### By Car

Satellite navigation users, please enter the junction of Salts Mill Road and Ashley Lane, Shipley as the location. (The Waterfront is on Salts Mill Road just past this junction).

The nearest usable postcode is BD17 7EJ.



From M62 – exit at J26 and take the M606 towards Bradford. Exit M606 at J3 and follow the brown signs to Salts Mill (which is next door to the Waterfront).

This will take you:

- Right on the roundabout at J3 exit along A6177 towards Keighley.
- Left at roundabout (one third of a mile after Asda supermarket) onto A650. Follow the
- A650 for 4.5 miles around Bradford city centre and towards Keighley
- After 4.5 miles, you will meet a T-junction. Turn right onto the A6038 Otley Road
- Just past Shipley town centre you will meet a roundabout where you should turn left in Salts Mill Road
- Take the second exit at the first roundabout on Salts Mill Road
- Take the first exit at the second roundabout on Salts Mill Road
- The Waterfront is on the right just past the junction of Salts Mill Road and Ashley Lane

## **By Rail (From Leeds to Saltaire/Keighley to Saltaire)**

There is only one way out, go up the ramp/passageway, at the end, turn left, up the cobbled street and cross over the road to the top of the steps from the Train Station walk directly across the road to the other side and go down the steps which leads to Salts Mill. At the bottom of the steps turn immediately right through the drive through gates and walk the full length of the Salts Mill Car Park and along the road. The offices are to your left. The walking distance is approximately 10 minutes.

The only difference is if you are getting the train from Keighley to Saltaire, you don't go over the ramp and turn left, you go straight up to the top of the steps, then follow as above.

## **By Air**

Leeds/Bradford is the nearest airport to our Yorkshire Service Delivery Centre and is approximately 20 minutes by car depending upon traffic.

### **Arriving at AdviserPlus during 08:00 to 18:00:**

On arrival, please report to the security guard who will advise AdviserPlus of your arrival.

Your host will come down to the reception area to greet you.

### **Arriving at AdviserPlus after 18:00:**

At the main entrance to the building, please contact AdviserPlus using the door entry system to the left of the doors. Your host will open the door to the office and come down to the reception area to greet you.

### **Health and safety notes:**

- In the event of an emergency, you will be safely chaperoned out of the building and to the assembly point by your host.
- Please advise us in advance of any health issues that could affect your ability to respond to an emergency. This is so that we can plan ahead to ensure your safety during your visit to AdviserPlus.
- If there are any other health issues that you feel may be relevant during your visit to us, again we ask that you advise us in advance so that we can prepare to provide prompt and effective assistance in the event of a medical emergency or should first aid assistance be required.

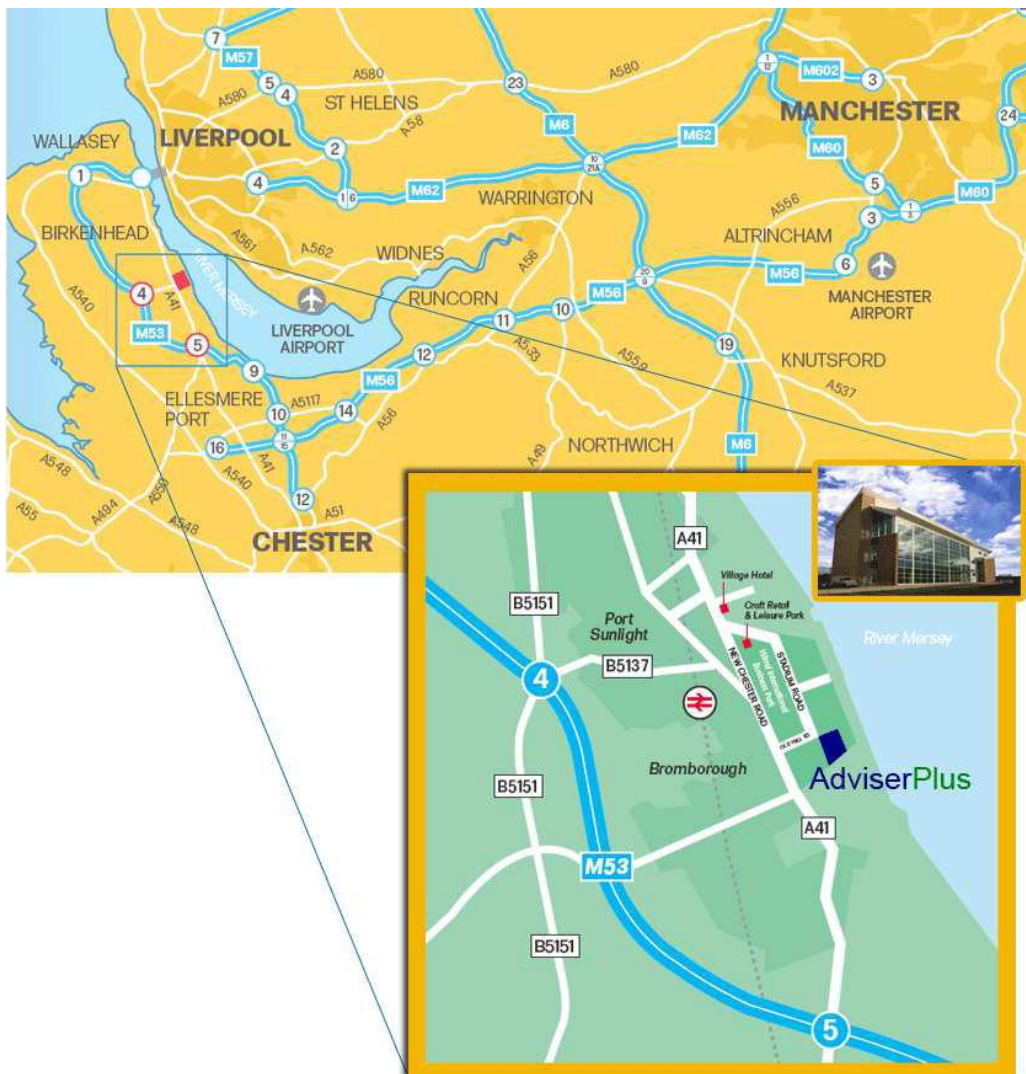
## B. Wirral Service Delivery Centre

Address: AdviserPlus Business Solutions, Woodcourt, Riverside Park, Riverwood Road, Bromborough, CH62 3QX.

Tel No: 0844 327 2293

### By Car

Please note, if you are using satellite navigation, enter “Riverwood Road, Bromborough”, NOT the postcode, as unfortunately you are likely to be misdirected.



Approaching from the motorway:

- M53 Junction 5, take A41 towards Birkenhead
- Follow A41 for approximately 2 miles until you come to a set of traffic lights (just after Homebase on the right)
- Turn right into Wirral International Business Park
- Follow the road to the bottom until you come to a roundabout
- Take the 3rd exit onto Riverwood Road, and you'll see Riverside Park on your right

- When entering Riverside Park, turn right into the Visitors' Car Park and Woodcourt is the building on your left. At the gate please use the keypad to alert us of your arrival

**By rail:**

There are major rail stations at Liverpool (Lime Street) and Runcorn for high-speed links to destinations throughout the UK.

**By air:**

Liverpool John Lennon Airport is 26 miles away and Manchester International is approximately 32 miles.

**Arriving at AdviserPlus during 08:00 to 18:00:**

At the visitors' car park, please dial 204C on the intercom system to speak with a member of the AdviserPlus team who will give you access to the site. AdviserPlus is located in the building on your left.

**Arriving at AdviserPlus after 18:00:**

**By car:**

At the main entrance gate, please dial 204C on the intercom system to speak with a member of the AdviserPlus team, who will give you access to the site. AdviserPlus is located in the building on your left.

**On foot:**

Visitors arriving on foot will use the pedestrian gate to access the site, using the same procedure as above. When leaving, please press the green button, which will release the pedestrian gate.

**Health and safety notes:**

- In the event of an emergency, you will be safely chaperoned out of the building and to the assembly point by your host.
- Please advise us in advance of any health issues that could affect your ability to respond to an emergency. This is so that we can plan ahead to ensure your safety during your visit to AdviserPlus.
- If there are any other health issues that you feel may be relevant during your visit to us, again we ask that you advise us in advance so that we can prepare to provide prompt and effective assistance in the event of a medical emergency or should first aid assistance be required.